

Premises: (sample risk assessment based on current New Malden premises)

Date of risk assessment: 04/05/2019

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Slips and trips	Staff and Children trip over objects or slip on spillages.	General good housekeeping is carried out and the area is inspected before class commences. No trailing leads or cables. Staff keep work areas clear and drinks are to be kept at the back of the hall.	Remind children of the importance of spatial awareness and listening to tasks to avoid collisions.	EH	11/06/2019	Ongoing
Dehydration or overheating through exercise	Young children are susceptible to dehydration and overheating as they are not yet able to monitor their own hydration levels and sweat inefficiently	Encourage children to remove their jumpers after the warm up. Schedule drink breaks and encourage children to take on water regularly.	Remind children to bring a drink to the class. Ask class teachers to remind children to bring their drink if during school hours.	EH, Form tutors	11/06/2019	Ongoing
Child leaving the class without permission/supervision	Young children could encounter harm if not supervised and should not be allowed to leave the room unsupervised during class time.	Entrances and exits are shut once students enter the room. These are monitored by the class teacher and any TAs present. For mummy and me classes and pre-school classes parents are responsible for taking their child to the toilet and must stay for the duration of the class. For school aged children they may leave to go to the toilet with a TA or one at a time with permission from the teacher conducting the class.		EH, parents, TA	11/06/2019	Ongoing
Child using props to harm another child	Wands, floor spots, feathers etc that may be used as props in classes are all safe when used correctly. If their use is abused it could result in injury	Explain how the props are meant to be used. Confiscate if suspect they might be being used inappropriately.	Regularly remind children that props should only be used in the way that they were designed and that any misuse will mean that their use in class is discontinued.	EH	11/06/2019	Ongoing
Members of the public accessing the hall	Public without DBS checks present a safeguarding risk.	Front door locked and secured with a bolt. NO public access during class time.		EH, School	11/06/2019	Ongoing

Child injuring themselves whilst performing	Performing technical exercises that are too advanced can cause undue strain on undeveloped bodies. Failure to warm up or cool down can lead to serious injury as muscles are not prepared for class. Lack of special awareness or unclear instructions could result in collisions which may lead to injury.	Ensure adequate warm up and cool down is conducted in every lesson. Give clear, direct instructions. Ensure class content is appropriate for the age of the children.	Remind children of the importance of spatial awareness and listening to tasks to avoid collisions.	EH	11/06/2019	Ongoing
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Signed: Emma Hammond (Principal)		Date:	04/05/2019
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